



Scott Macdonald
Manager, Freedom of Information and Privacy
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Request Number: 201.20.2017-158

24 November 2016

Ms. Sharon Noble
818 Bexhill Place
Victoria, BC
V9C 3V5

Dear Ms. Noble:

Re: *Freedom of Information and Protection of Privacy Act* ('the Act')
— Request for records

We received your request for records, under the Act, on 22 November 2016.

We will try to respond to your request as quickly as possible. We will contact you further regarding the processing of your request by 06 January 2017.

If you have any questions now, or during the processing of your request, please contact me.

Yours truly,

Scott Macdonald